How to Install Your Digital ID Card Using the ID123 App Search Feature

Mobile Application · https://www.id123.io/knowledgebase/app-setup/

If you didn’t receive a digital ID card invitation email, you can still install your ID card manually by searching for your institution within the ID123 app. This step-by-step guide will help you install your digital ID card quickly and securely.

Before using the app search method, check your email inbox for a card invitation from your institution. If you received the email, follow the instructions here instead: Install Your Card via Email Invitation.

Step 1: Download the ID123 App

To get started, download the free ID123 mobile app.

iPhone users: Download the app from the App Store.



Android users: Download the app from Google Play.



Step 2: Register Your Account

ID Cards

Log In

Received an email invite?

Tap "Install my card" in the email.

Email →

Have a QR invite?

Scan the QR code to begin.

Scan →

Need an account?

Register to install your cards.

Open the ID123 app and tap Register.

4:08

74

Register

ID123

Digital ID Cards

Region

North America (US)

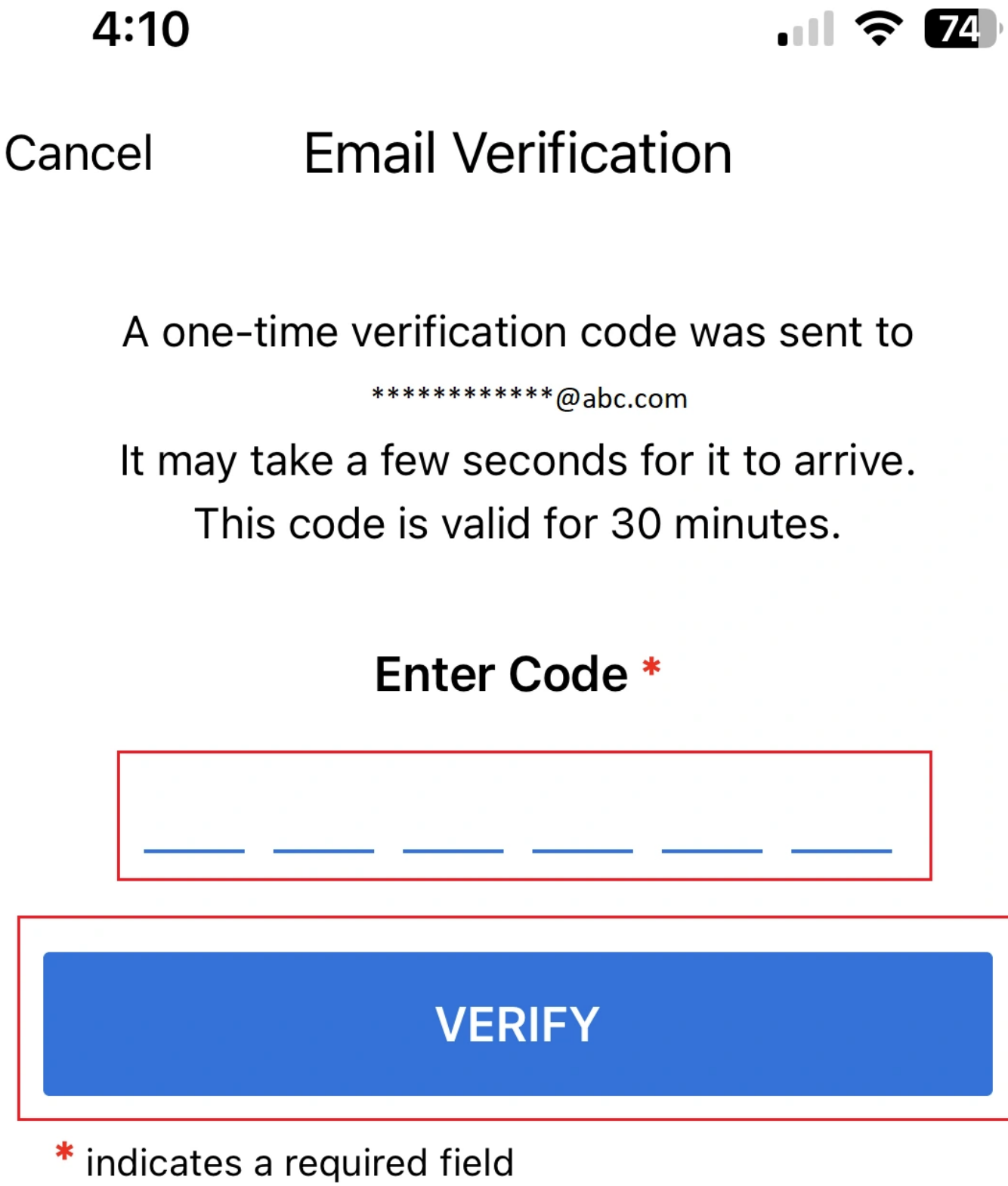
Email Address *

Enter your email address

REGISTER

Enter the email address you want to use for your account.

Important: Use the email address that your institution has on file.

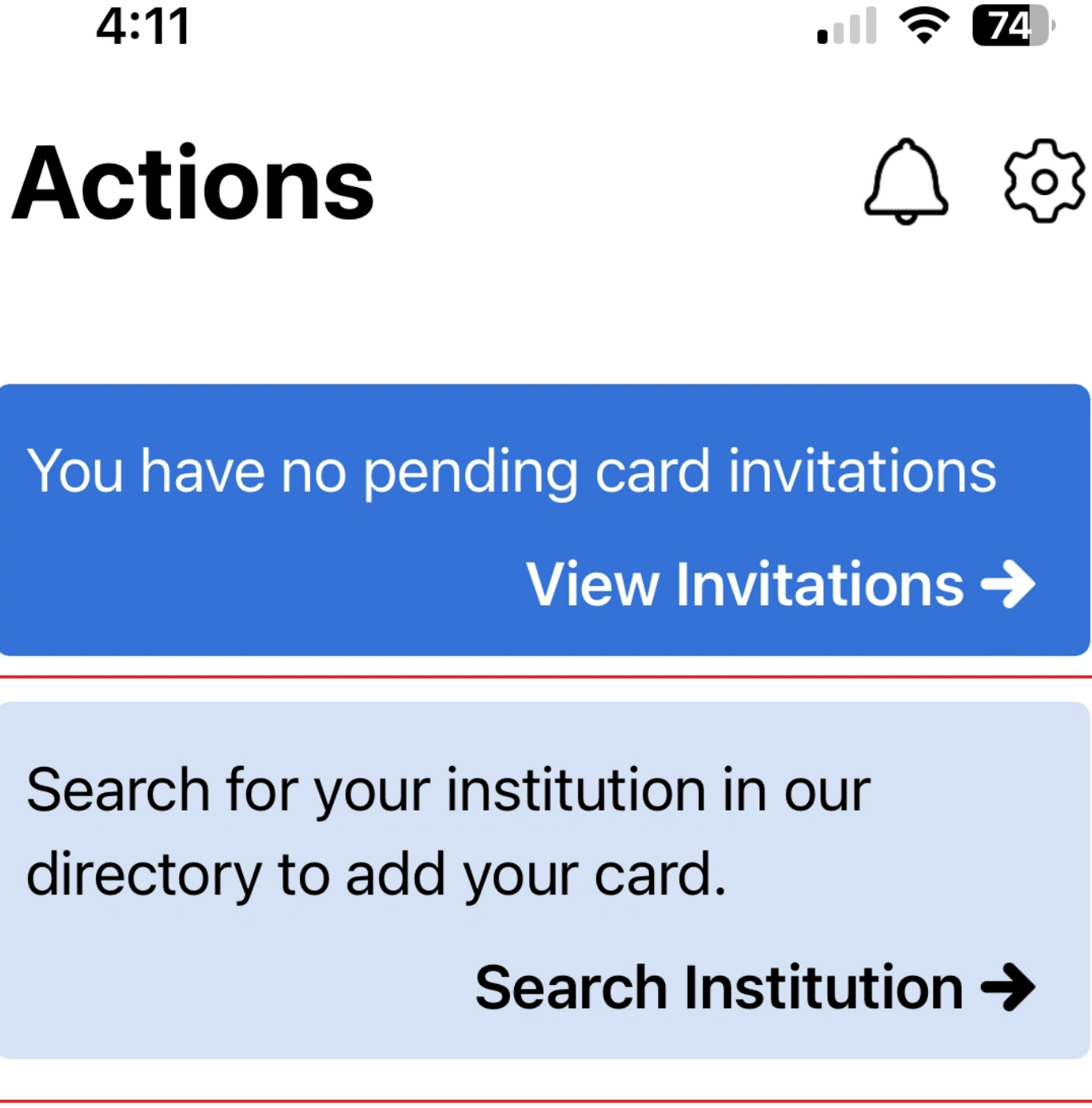

4:10
74
Cancel
Email Verification
A one-time verification code was sent to
**********@abc.com
It may take a few seconds for it to arrive.
This code is valid for 30 minutes.
Enter Code *
VERIFY
* indicates a required field
Send a New Code

Check your inbox for a verification code.

Enter the code in the app and tap Verify to complete your registration.

Step 3: Search for Your Institution

Once registered, you’ll need to locate your institution in the app to access your digital ID card.


4:11
74
Actions
You have no pending card invitations
View Invitations
Search for your institution in our directory to add your card.
Search Institution

Tap on Search Institution.

Search Directory

Select Institution Type

School

Pre-K, Elementary, Primary, Middle, Secondary & High Schools, Universities, Colleges

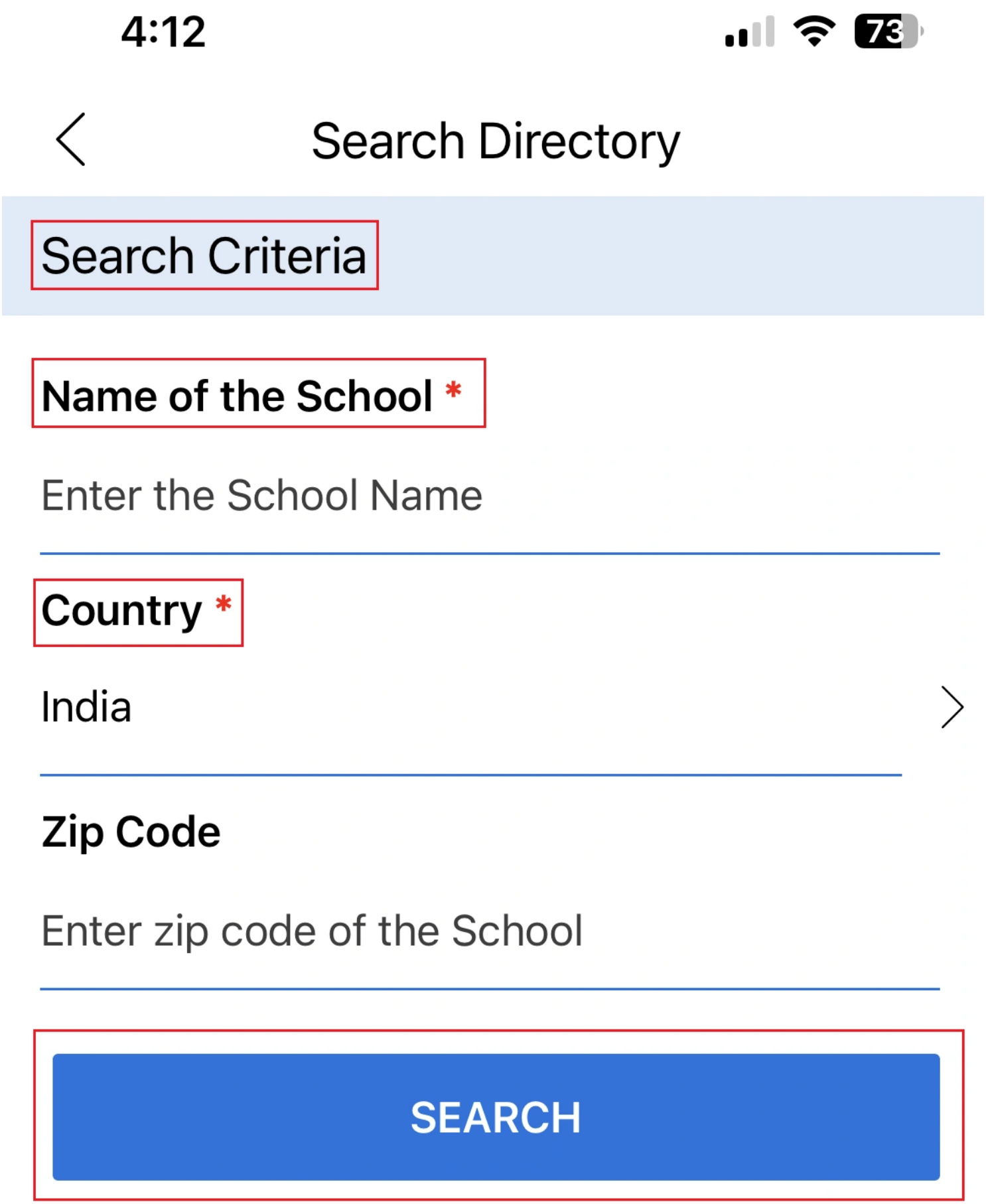
Business

Corporations, Non-profits, Hospitals

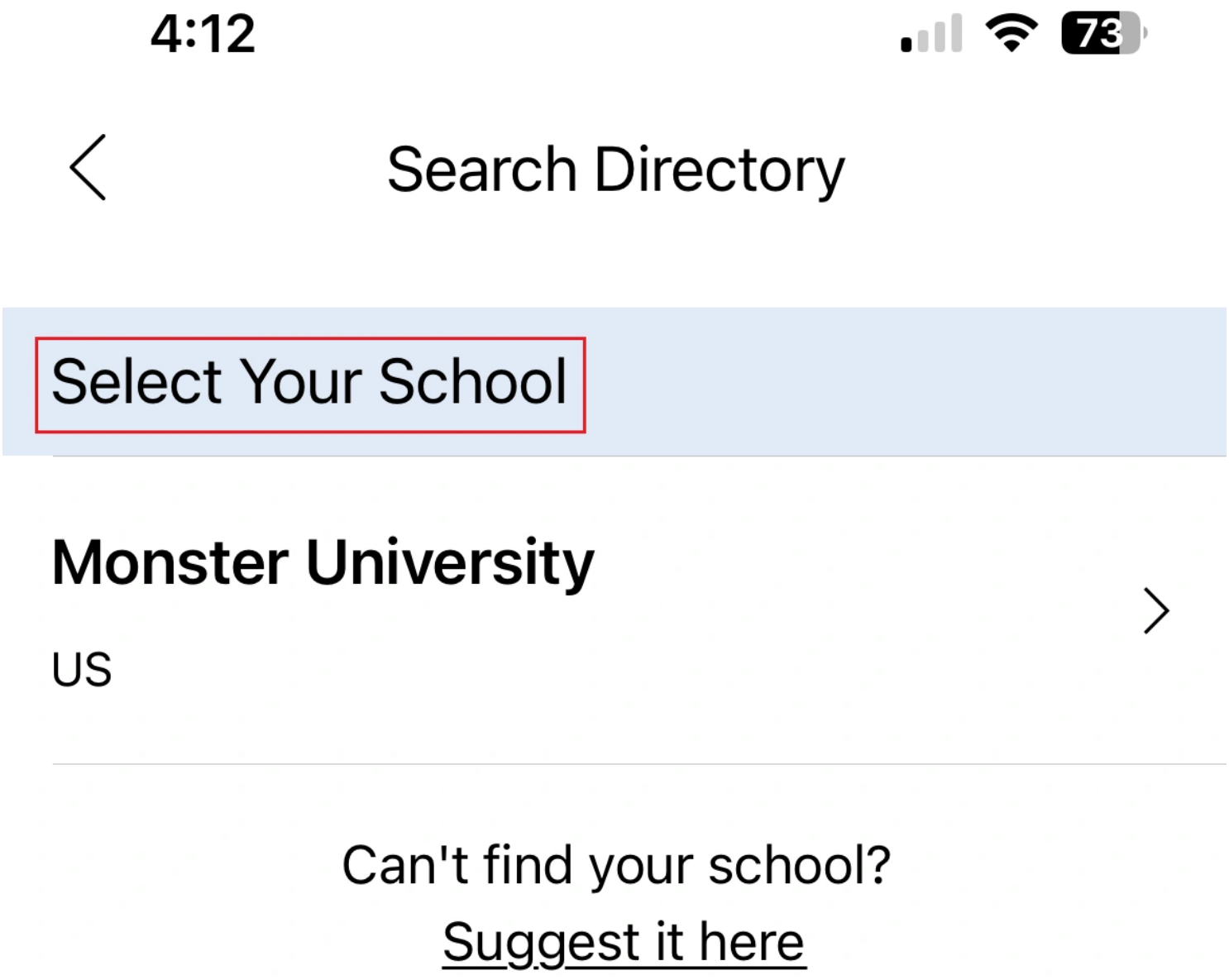
Membership Organization

Associations, Clubs, Societies, Charities, Unions

Select your Institution Type (e.g., school, company, association).


4:12
73
Search Directory
Search Criteria
Name of the School *
Enter the School Name
Country *
India
Zip Code
Enter zip code of the School
SEARCH
* indicates a required field

Enter your institution’s name and tap Search.



Choose your institution from the list of search results.

Step 4: Verify Your Identity

To ensure secure access to your digital ID card, you must complete identity verification. Follow the on-screen prompts to verify your identity using the method your institution has chosen (e.g., answering

security questions or entering a unique code).



Security Questions

Enter your email address *

Enter answer here

ID Number *

Please enter your ID number

NEXT

* indicates a required field

Need assistance?

4:15

73

Edit Card

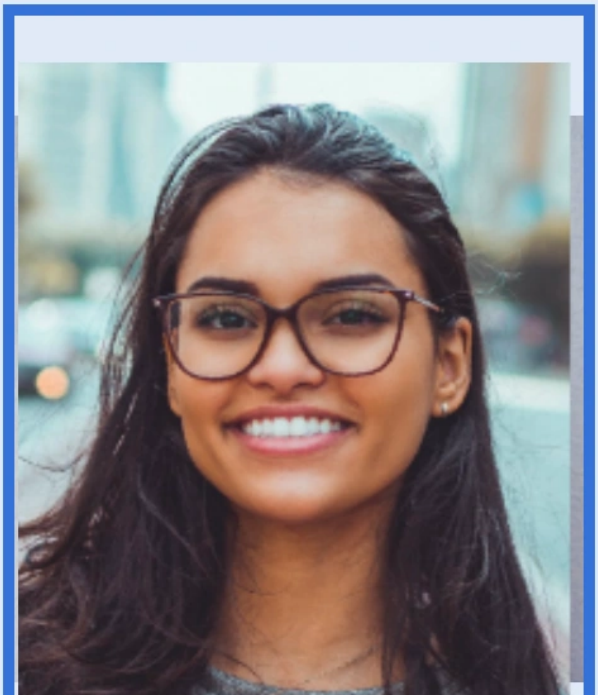
Upload Your ID Photo

Monster University

STUDENT CARD

Institution

Monster University



Step 5 (Optional): Submit Additional Information

Some institutions may require extra details to complete your digital ID card setup.

- Provide any additional information requested.
- Once finished, tap Submit to complete the card installation process.

4:15

73

Add Card

Confirm Your Information



Monster University

STUDENT CARD

Institution

Monster University

Full Name

Jackie Flynn

Need Help?

If you’re having trouble installing your digital ID card or can’t find your institution, please contact your institution’s ID card administrator for assistance.